



**WESTERN NEW YORK ENVIRONMENTAL ALLIANCE  
BOARD OF DIRECTORS  
MEETING AGENDA**

**DATE TIME:** *February 28, 2012 @ 12:00 Noon*

**LOCATION:** *Community Foundation for Greater Buffalo*

1. Call to Order Robert E. Knoer, Chair 12:03

2. Roll Call

Anthony Armstrong	(AA)	present
Arthur Wheaton	(AW)	via phone
Loren Smith	(LS)	present
Robert E. Knoer	(REK)	present
Jay Burney	(JBy)	absent
Judy Einach	(JE)	present
Kerri Bentkowski Li	(KB)	present
Thomas Herrera-Mishler	(THM)	present
Erin Heaney	(EH)	present
Megan Mills Hoffman	(MMH)	absent
Micaela Shapiro-Shellaby	(MS)	present
Justin Booth	(JB)	absent
Terry L. Yonker	(TY)	present

*Also Present:*

Rebekah Williams	(RW)	present
Richard Stockton	(RS)	absent
Ryan McPhearson	(RM)	present
Cara Matelliano	(CM)	present
Eve Berry	(EB)	present

3. Approval of Agenda and Prior Minutes

4. Organizational Issues

- a. Treasurers Report (AW) Meeting on 2/17, 6 people met on 2/17 and recommended the following: \$3K for quarterly meetings, \$5K for Congress, \$3,000 for the speaker series, \$5,500 for working groups, \$1,000 for booth for posters/banners, \$1,000 for miscellaneous, totaling \$18,800. RK suggested this is light and specifically mentioned capacity building.

Each working group would submit a proposal. AW will distribute the preliminary draft budget. KB to write a proposal to CFGB.

- b. Listserves and GROW ( RW). Issues with attachments – wikisites, GROW as options.
- c. Planning (KB, CM, EB). KB: Introduction of the future of GROW, WNYEA and where do we go from here. CFGB is starting their own strategic planning process – they have questions for the alliance vis-à-vis GROW and the alliance. Eve Berry has been provided as a resource to assist in this process. CM – CFGB strategic planning is starting. CFGB ‘lives and dies’ by the strategic plan. They are in the middle of the process now. They need to have a better sense of where WNYEA wants to be in the next five years so they can continue to provide appropriate support. The conversation especially includes GROW, which CFGB started in response to the environmental communities need for communications. Knight Foundation funding will be ending at the end of 2012. CM and CFGB want input from the alliance as this process moves forward. KB solicited involvement from other members of the board. Strategic thinking may ‘piggyback’ upon already scheduled Working Group and board meetings. August is the goal for CFGB to have their plan approved by the board. TY, JE, RM agreed to assist. The GROW Leadership Group and representatives from the CFGB board should be involved.

#### 5. Report of Committees:

*(PLEASE NOTE written minutes or a report should be submitted to the list serve prior to the meeting if possible)*

##### a. Membership Committee (LS,JE,AA)

LHS moves to approve ECEEI as member, McCollum & the Leader Group as Supporters. AA seconds, approved.

Workforce Development – we will go back to them as we are interested in determining whether their central mission is environmental (relate to strategic plan)

##### i. New Applications

1. ECEEI - Member
2. Workforce Development Institute - Member
3. McCollum Orchards – supporter
4. The Leader Group - supporter

#### 6. Report of Alliance Groups:

##### a. Working Groups—Privileges and responsibilities of Chairs

##### i. Habitat and Natural Resources (JBy)

1. Chestnut Ridge Frisbee Golf Course. This letter was sent.
2. Allegheny State Park Snowmobile Trial. This letter was sent.

ii. Parks and Recreation (THM)  
THM brought up joint application to CFGB to support the analysis of the economic value of public spaces.

iii. Energy and Climate Change (TY)

iv. Pollution and Hazardous Waste (JE)

1. Town of Wheatfield landfill request to DEC – the board discussed sending a letter along to NYSDEC and EPA concerning this site and requesting monitoring of the site.

v. Urban Regeneration (AA)  
The Urban Green Code meeting will be the third Wednesday of March (21<sup>st</sup>) to discuss WNYEA comments on the documents. The shared space project is challenged in getting board members (send ideas to Anthony). The location is 305 Niagara (across from the Virginia Street off ramps) which will hold about 60 employees. The developer will be doing a neighborhood meeting Saturday 3/3. Next steps – organizational development. Tentative opening of January 2013.

vi. Environmental Justice (EH)

vii. Food, Gardens, Agriculture (MMH)

viii. Transportation (JB)

b. Report of Liaisons to Process Groups

1. Issues & Advocacy (MS)

i. Habitat & Natural resources Request

ii. Waste & Pollution request

iii. Process issues

i. Status of Annual Agenda

ii. Amendment to “Rapid Response”

2. Education & Outreach (LH)

a. Speakers Bureau

3. Organizational Capacity (KB)

A survey went out – please fill it out to inform this process group.

7. Old Business

- a. First Quarterly Meeting
  - i. Report on February 7, 2012 at 5:30 at Marcy Casino.

8. New Business

Earth Day Happy Hour – MS, EH, RW; April 17 @5:30, D’Arcy McGee’s, “Get your Green on”, DJ Cutler, activities, tunes . . . .Green Drinks involved, E&E (possibly), New Era. Action item – send a save the date reminder.

- a. Earth Day Happy Hour – MS, EH, RW; to be held April 17 @5:30, at D’Arcy McGee’s, with a theme of “Get your Green on”. Green Drinks is involved, as are (possibly), E&E and New Era. **Action item – send a save the date reminder.**
- b. Second Quarterly Meetings 2012, Tuesday May 8.
- c. Third meeting – Energy claimed this meeting. September 18
- d. Congress – November 10

NB: Bob’s office will help out with logistics of quarterly meetings.

- e. Congress 2012
  - i. Review of Congress 2011 (EH): Erin facilitated a quick review of the 2011 congress. She will write up notes and distribute them separately.
  - ii. Food
  - iii. Location
  - iv. Agenda

9. Adjourn (approximately 1:30), unanimously moved, seconded and approved at 1:38.

**REGULARLY SCHEDULED MEETINGS:**

**WNYEA Quarterly Meetings (Proposed)**

First	February 7, 2012	Third	September 18, 2012
Second	May 8, 2012	Annual Meeting	November 10, 2012

**Board of Directors 2012 Scheduled Meeting Dates:**

January	July
February	August
March	September
April	October
May	November
June	December

**Working Group Meetings:**

Energy & Climate	January 19, 2012	4:30 PM
Habitat & Natural Resources		
Parks & Recreation		
Urban Regeneration		
Pollution & Waste		
Environmental Justice		
Food Gardens and Agriculture		
Transportation		

**Process Groups Meetings:**

- Issues & Advocacy
- Education & Outreach
- Organizational Capacity