



**Board Meeting Draft Agenda**  
**Tuesday, May 26, 2015 12:00pm to 1:30**  
**Community Foundation, Larkinville**

**I. Roll Call**

**II. Alliance Organizational Issues**

- Approval of Agenda and 4/28 board meeting minutes
- Treasurers Report—budget update (AW)
  - **Motion by Ryan up to \$300 be authorized for software to be used- such as QuickBooks. Seconded by Erin.** Can also reach out to bookkeeper suggested by Erin and Justin.
  - CFGB Deposit
  - Quarterly
- **Membership Report (Loren) No report.**
- **501(c)(3) Transition (RK/RM)**
  - Transition should be just about complete.
  - D&O insurance (Loren)- We did process the general liability insurance. It's in progress but we should have coverage as of June 1<sup>st</sup>.
  - IRS final Submission
  - Sales tax exemption
- **Open Working Group Chairs**
  - Open Seat for Waste & Pollution Group
  - Open Seat for Energy Group
- **Summer Leadership Program (AJM, Lynda)**
  - Community piece and marketing portfolio development- further membership development. Melissa Bender has taken a full time internship at Erie County this summer but still wants to be in the loop. Hillary will be working 15 hours. Monica will be helping with the website.
- **Alliance Administrative Director (RM, Lynda)**
  - Monica's internship will be used to try to capture a bunch of the processes to help the person who will assume this role.
  - Job description will be sent to the board and folks can suggest changes. Can circulate this to people who may be seeking a new position now that a grant has run out. Don't have a huge amount of money to offer (yet). Justin and Ryan also suggested using their offices for the person.
- **Capacity Building for National Proposal (AM)**
  - We have had great impacts on the community but we don't have something clear to present to foundations. Overbrook Foundation and WNY Foundation. Other than that open to ideas. Ali thinks that the best way to get funding is to go off of a relationship that one of our board members already has. Erin suggested the Health Foundation- located in the Larkin Building as well.
- **Membership Engagement Strategies (JB)**
  - Developing different ways to meet with groups and ask them what they'd like to do- potentially creating a handbook that everyone could refer to. Having more access to our members- using the listserv to reach out to people. Asking them to send it out to their members- building awareness of what we do.
  - We also need to figure out when it's appropriate to reach out to people
  - We need to have a database- what is this going to take?

### **III. Advocacy & Outreach**

- **Growing Group Quarterly Event (DN)**
  - Opportunity for people to give input on how to improve people's access to healthy and affordable food in Erie County. Presentations, participate in a collective picture, etc. June 11<sup>th</sup> at the D!G space at 5pm.
  - Lindsay and Jay gave update on our Advocacy group discussion. See attached for requirements for the working groups.
  - Racial Justice training via SURGE in the fall for our members to show how we're interconnected and to talk about basic organizing and advocacy skills. Can be helpful for bringing more people of color on the board. Erin will reach out to Dara who is their coordinator and get something set up for the fall.
- **Outer Harbor (JB,RM)**
  - Lynda says that the discussion was lighter, quicker, cheaper- we could potentially create a standing committee of citizens like us who could define what that means.
  - Coming up with an overall conservation plan- we need to create a plan on what conservation means in the Outer Harbor.
  - We have multiple issues we are concerned with- lighting up a building next to the nature preserve, having a concert with paint blasting, etc. How are we going to react to these issues? Maybe the rapid response committee?

### **IV. Working and Process Group Quick Briefs if Needed**

- Parks & Recreation
- Pollution and Hazardous Waste
- Habitat
- Transportation
- Energy and Climate
- Environmental Justice
- Growing
- Urban Regeneration
- Education/Outreach
- Advocacy

### **V. Next Alliance Meetings:**

- June 11<sup>th</sup> Alliance Quarterly—The People's Food Movement
- June 23<sup>rd</sup> (4<sup>th</sup> Tuesday of every month)
- June 30<sup>th</sup> Voter Registration event