



**WESTERN NEW YORK ENVIRONMENTAL ALLIANCE  
BOARD OF DIRECTORS  
MEETING AGENDA**

**DATE TIME:**        *March 26, 2013 @ 12:00 Noon*

**LOCATION:**        *Community Foundation for Greater Buffalo 525 Larkin Building*

1.        Call to Order    Robert E. Knoer, Chair

2.        Roll Call

Robert E. Knoer,	Chair	(REK) X
Judy Einach,	Vice Chair	(JE) X
Arthur Wheaton,	Treasurer	(AW) X
Loren Smith,	Secretary	(LS) Excused

Anthony Armstrong	(AA) X
Jay Burney	(JBy) X
Brian Dold	(BD) X
Kerri Bentkowski Li	(KB) Excused
Erin Heaney	(EH) Excused
Rebekah A. Williams	(RW) X
Micaela Shapiro-Shellaby	(MS) X
Justin Booth	(JB) X
Terry L. Yonker	(TY) X
Ryan McPherson	(RM) X

*Also Present:*

Cara Matteliano	X
Richard Stockton	X
Kristen Kaszubowski	X

3.        Approval of Agenda and Prior Minutes

JE moves to approve agenda, Art seconds, motion passed unanimously.

JE moves to approve prior minutes, Art seconds, motion passed unanimously.

4. Organizational Issues

a. Treasures Report (AW)

- a. Budget as of July through this meeting we've spent \$6,340.25. The budget calendar is from July 2012-July 2013
- b. New budget needs to be submitted in May to be approved July 1, this budget will be 10% less than last year's budget; a donation from Cannon Designs will be put toward covering this 10%
- c. Need to keep in mind the Alliance's transition

5. Old Business:

a. Report on First Quarterly Meeting March 13, 2013 (RW)

- i. Great turnout—57 people attended.
- ii. Some follow up needs to be done from the Growing Group in terms of sending out a letter of support on behalf of the Alliance for the Food Policy Council Suggestions.
- iii. TY had one complaint—some groups felt that there was no action for them to take. RW stated that there was a draft letter of support that those groups could send. REK reminds the board of the importance of coming to the Working Group meetings to be a part of the action.

b. Second Quarterly Meeting (May/June) 2013 (JBy)

i. Habitat and Natural Resources Group

1. Date: July 9, 2013
2. Place: Marcy Casino
3. Topic: Hydrofracking; there will be three speakers for a Q&A panel. There will be a resource library on the GrowWNY website to direct people for more information.
4. JBy suggests letting people eat before the program to avoid the limited eating time experienced at the last meeting; REK stated that the meal is served after to promote discussions about the program but reminds the board that Chairs who organize Quarterly Meeting that have more free rein
5. There was discussion around the parking issues at Marcy Casino—this was some of the problem with people coming in late last meeting. JB suggested encouraging people to carpool and use alternative transportation. Alternative places were discussed and can be thought over by the Chair.

c. Third Quarterly Meeting

i. Presentation of Advocacy Agenda

1. Date:
  2. Place:
  3. Topic: Each Working Group will have an opportunity to present the status of the 2013 Agenda and the draft proposed 2014 Agenda to the member organizations.
  4. REK volunteered to take over logistics for this meeting. JBy and MSS volunteered to co-sponsor this event.
- d. 2014 Congress
- i. Date: November 9, 2013
  - ii. Place:
  - iii. Conference Chair ( Nominees)
  - iv. REK volunteered to work on this as a committee. REK will hold a meeting; RM, RW, Art all said they would help on the Congress Committee. REK will send out an invite.

XX moves to approve, VV seconds, motion passed unanimously.

6. New Business: no report

7. Report of Committees:

*(PLEASE NOTE written minutes or a report should be submitted to the list serve prior to the meeting if possible)*

a. Membership Committee (LS,JE,AA)

i. New Applications

Membership Report:

The committee has one pending application, but is not ready to make its recommendation.

b. Communications and GROW Subcommittee (RM, KK)

i. Earth Day, April 22 5-6:30—RM mentioned this at last meeting. There will be an event held at UB’s solar strand; Ecology and Environment will still present their awards—there will be five categories and judges to pick the winners. The awards will be presented at the event. The event invites are going out later this week. The Grow 716 texting project will be integrated with the “Sustainability Ignitor” speeches; there will also be music, local food, project showcases, etc. There will be a BikeShare program available on campus.

ii. RM wanted to double check that the WNYEA can be listed as a partner for this event. REK moved to approve this request; Art seconds, RM abstains from the vote, motion passes unanimously.

iii. There will be an after party at the Center of the Arts with local beer and wine as a separate networking event for the environmental organizations within the Alliance and others who are interested. Cara noted that they wanted to keep the Green Drinks vibe that was maintained in the past.

- b. Board Editorial Signup
  - i. March '13: LS & JE
  - ii. April '13: REK
  - iii. May '13: MJS
  - iv. June '13: RAW
  - v. July '13: TY
  - vi. August '13: BD
  - vii. September '13: AW
  - viii. October '13: JBy
  - ix. November '13: EH
  - x. December '13:
  - xi. January '14:
  - xii. February '14:

## 8. Report of Alliance Groups:

*(PLEASE SEND Any DETAILED REPORT OF MEETINGS VIA EMAIL SO WE HAVE TIME FOR DISCUSSION)*

- a. Working Groups—Privileges and responsibilities of Chairs ( attached) (REK)
  - i. Habitat and Natural Resources (JBy)
    - 1. Progress on Agenda
    - 2. Status of 2014 Agenda Proposals
    - 3. Working on Quarterly meeting; have created 4 task forces to deal with topics regarding land use and invasive species. There will be a potential Grow 716 texting campaign surrounding the Emerald Ash Borer.
  - ii. Parks and Recreation (BD)
    - 1. Progress on Agenda
    - 2. Status of 2014 Agenda Proposals
    - 3. Representation is attending Greenway meetings.
  - iii. Energy and Climate Change (TY)
    - 1. Progress on Agenda
    - 2. Status of 2014 Agenda Proposals
    - 3. Received a letter back from the governor and the group will be setting up a meeting with his representative shortly. There was a presentation on

“SmartHome Buffalo” at the last meeting. This presentation brought up the question of partnerships within the Alliance.

- iv. Pollution and Hazardous Waste (JE)
  - 1. Progress on Agenda
  - 2. Status of 2014 Agenda Proposals
  - 3. The group is visiting with elected officials to discuss the mapping waste report. JE invited Alliance members to come, but reminded those interested to review the report to see how the report impacts their interest areas. There is a reporter interested in writing a report.
- v. Urban Regeneration (AA)
  - 1. Progress on Agenda
  - 2. Status of 2014 Agenda Proposals
  - 3. No report
- vi. Environmental Justice (EH)
  - 1. Progress on Agenda
  - 2. Status of 2014 Agenda Proposals
  - 3. No report
- vii. Growing Group (RW)
  - 1. Progress on Agenda
  - 2. Status of 2014 Agenda Proposals
  - No report
- viii. Transportation (JB)
  - 1. Progress on Agenda
  - 2. Status of 2014 Agenda Proposals
  
  - Representation from the group attended the NYSDOT meeting last week. The group is monitoring their suggestions.

**b. Report of Liaisons to Process Groups**

- 1. Issues & Advocacy (MS)
  - a. Progress on Agenda

- b. Status of 2014 Agenda Proposals
  - c. REK noted
  - d. July 9<sup>th</sup> Pre-Quarterly Meeting Advocacy Workshop will be scheduled to go over “What is advocacy and how the Alliance works on it”
    - i. These types of meetings will alternate with communications workshops and will be scheduled with Kristen
  - e. The plank process will begin soon and MS will bring a calendar to the next meeting to review.
2. Education & Outreach (LH)
- a. NYSOEA membership see: <http://nysoea.org/>
    - i. This will be held until the next meeting
  - b. Progress on Agenda
  - c. Status of 2014 Agenda Proposals
3. Organizational Capacity (KB)
- a. Progress on Agenda
  - b. Status of 2014 Agenda Proposals
  - c. KB needs to resign this position, but she recommended Ali McPherson (Riverkeeper) in her place.
  - d. AA stressed the importance of this process group, and suggests that we send out a request to see if others who were involved on this group are interested in chairing the group. There needs to be a new elected chair according to the bylaws. KK stated that there are 9 people on the Organizational Capacity Listserv. REK asked if this note asking for new chairs should be sent out on behalf of KB. AA suggests that an ad hoc nomination committee be formed to evaluate potential candidates. JBy moved to accept KB’s resignation, volunteered to be on this committee, suggested that this note about KB’s resignation come from REK to the Alliance as a whole, not just the Process Group Listserv. RW supports an election committee. REK asked for people to serve on this committee: RW, AA and JBy volunteered. RS suggested taking this opportunity to reform this process group because it has been underutilized in the past; he supported sending out a note to the Alliance as a whole.
  - e. RW moves to create an nomination committee (of the board), AA seconds, motion passed unanimously. RW will schedule a meeting and send it to the Board. AA cannot be on the committee because his spot

is back up for election, so he will act as an advisor rather than sit on the committee. REK will sit on the committee. This committee will be in charge of creating the message to the Alliance that announces KB's resignation and asks for interested persons to "apply."

- f. AA moves to accept KB's resignation, MS seconds, motion passed unanimously.
- g. There was a lot of discussion surrounding the goals and purposes of the capacity group. Does this group focus on member organizations capacity building goals, or does it focus on the capacity of the Alliance as a whole? Both?

9. Adjourn ( approximately 1:30)  
Unanimously

adjourned.

**REGULARLY SCHEDULED MEETINGS:**

**Board of Directors 2013 Scheduled Meeting Dates: Fourth Tuesday of the Month**

**April 30      May 28      June 25      July 23      August 27      September 24      October 22**

**Quarterly Meetings**

**May \_\_, 2013      August \_\_, 2013**

**WNYEA Congress: Annual Meeting November 9, 2013**

**November 26, 2013 Organizational Meeting**

*Holiday Break No Meeting December 2013*