



**WESTERN NEW YORK ENVIRONMENTAL ALLIANCE
BOARD OF DIRECTORS
MEETING AGENDA**

DATE TIME: *August 27, 2013 @ 12:00 Noon*

LOCATION: *Community Foundation for Greater Buffalo 525 Larkin Building*

1. Call to Order Robert E. Knoer, Chair

2. Roll Call

Robert E. Knoer,	Chair	(REK)	X
Judy Einach,	Vice Chair	(JE)	X
Arthur Wheaton,	Treasurer	(AW)	X
Loren Smith,	Secretary	(LS)	excused
Jay Burney		(JBy)	X
Brian Dold		(BD)	excused
Erin Heaney		(EH)	X
Rebekah A. Williams		(RW)	X
Micaela Shapiro-Shellaby		(MS)	X
Justin Booth		(JB)	X
Terry L. Yonker		(TY)	X
Ryan McPherson		(RM)	X
Alexandra McPherson		(AM)	X

Also Present:

Richard Stockton	(RS)	excused
Kristen Kaszubowski	(KK)	X
Cara Matteliano	(CM)	X

3. Approval of Agenda and Prior Minutes

Agenda: JE moves, AW seconds, no one opposes, motion passed.

Minutes: RW moves to spell her name correctly in the minutes; JE moves to approve, AW seconds, no opposition, motion passed.

4. Organizational Issues

- a. Treasures Report (AW)—AW will send out meeting notices to discuss upcoming budget allocations; board members will be able to participate via phone.

- b. 2013-2014 WNYEA Budget Update (CM)—There has been \$9,000 allocated to the Alliance’s budget for the term of August 1, 2013 to July 31, 2014; there is an attached document of support from the Foundation. CM walked the Alliance through this report and also mentioned the GrowWNY.org website upgrade that will be taking place this summer. With all the discussion that followed, CM proposed that a strategic planning meeting be set up to cover all the questions that the transition of GrowWNY and WNYEA together moving forward. A working group should be assigned at the next board meeting to address this. REK wanted to acknowledge the support and commitments of the Board as well.
- c. Nominations Committee Report (RW)
- i. See attached document with RW’s compiled report. These nominated individuals must be contacted to determine what they are running for.
 - ii. Board Diversity Survey (see attached) was discussed. The board discussed what skills and traits the board is looking for. Some things mentioned were geographic representation, advocacy, community organizing, environmental competency & literacy, grant writing, and time management (should we specifically detail the time that is needed to sit on the board). A more robust conversation on this topic will be held in the future.
 - iii. 2013-2015 Slate of Directors:

I Working Groups

<i>Working Groups</i>		<i>Board Liaison</i>	<i>Email</i>	<i>Term Ends</i>
Parks & Recreation		Brian Dold	brian@bfloparks.org	2013
Pollution & Waste		Judy Einach	jeinach@yahoo.com	2013
Urban Regeneration		UNFILLED	UNFILLED	2013
Transportation		Justin Booth	justin@greenoptionsbuffalo.org	2013

II Process Groups

<i>Process Groups</i>		<i>Name</i>	<i>Email</i>	<i>Term Ends</i>
Education & Outreach (EO)		Loren H. Smith	lhsmith1031@gmail.com	2013
Organizational Capacity(OC)		Alexandra McPherson	amcpherson@bnriverkeeper.org	2013

III At Large

<i>At Large Representatives</i>		<i>Board Liaison</i>	<i>Email</i>	<i>Term Ends</i>
At Large (AL2)		Arthur C Wheaton	acw18@cornell.edu	2013

5. Old Business:

- a. Third Quarterly Meeting (REK)

- i. Presentation of Advocacy Agenda
 - i. Date: **September 10, 2013**
 - ii. Place: Marcy
 - iii. Agenda:
 - a. 4:30 Advocacy pre-meeting “Little Sis”
 - b. 5:30 – 6:00 Networking Dinner
 - c. 6:00 Presentation of Agenda Items: Each Working Group will have an opportunity to present the status of the 2013 planks and proposed 2014 Agenda. Member questions are encouraged.
 - iv. REK will be late.

- b. 2013 Congress (REK)
 - i. Date: **NEW Wednesday, November 6th (5:00 pm to 9:00 pm)**
 - ii. Agenda—similar to last year; the planks will be presented; voting will take place at the beginning of the meeting; Judith will speak after the presentation of the planks
 - iii. Speaker: Judith Enck
 - iv. Place: UB EOC - 77 Goodell Street
 - v. EH suggested that a focus of this year’s congress planning should include getting elected officials to attend.

- c. Greenway Task Force
 - i. TY reported that if a plank surrounding the Greenway is to be raised, PPG would be the member organization attached to this item. The task force is discussing which working group to raise this issue through.

6. New Business:

- i. NFTA Invitation re Citizens Advisory Committee on Extension of Light Rail
 - 1. JB has agreed to sit on the Citizen’s Advisory Committee and will report back to the board.

Report of Committees:

(PLEASE NOTE written minutes or a report should be submitted to the list serve prior to the meeting if possible)

- a. Membership Committee (LS,JE,AA)
 - i. New Applications Membership Report:
 - 1. Linda Hardie (individual)
 - 2. World on Your Plate (Member)
 - ii. EH motions to approve both, RM seconds, no opposition. Both passed.

- d. Communications and GROW Subcommittee (RAM KK)

- i. UB Internships
 - 1. I again just wanted to applaud the work of both Josh and Kristen this summer and give a quick update on the Alliance update project (5 updates in process; 2 orgs have not responded at all). Also mention that we have extended the application period for fall due to the chaos around moving back to school and becoming aware of opportunities such as these that interns face. We are still underway in the search for interns for the fall. There are 4 candidates that we are continuing to follow up with. A big thank you to the groups that got us intern requests—we will be holding onto these and trying to fill these if possible.
- ii. WNYEA Congress Video
 - i. RM proposed that the Alliance asks for a match of funds from the Community Foundation to create a promotional video for the Congress and presentations about the Alliance. The total cost for the video would be about \$2,500, meaning the Alliance would allocate \$1,250 to this project. JBy is concerned that we don't have the whole picture of what the Alliance is spending its money on—MS wanted to bring up the implications of spending this much money on this; perhaps this could be used as a fundraising piece. EH moved that the Alliance approves this allocation, JE seconds, passed unanimously. REK recognizes the importance of having a better monetary report on the Alliance budget.
- iii. Grow 716 Information Session
 - i. We had 10 people attend our first citizen journalism workshop. We have a couple campaigns that were inspired by this workshop. We are planning our next workshop on October 8 at 4:30 pm.

7. Report of Alliance Groups:

(PLEASE SEND Any DETAILED REPORT OF MEETINGS VIA EMAIL SO WE HAVE TIME FOR DISCUSSION)

- i. Habitat and Natural Resources (JBy)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals
- ii. Parks and Recreation (BD)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals
- iii. Energy and Climate Change (TY)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals

- iv. Pollution and Hazardous Waste (JE)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals
- v. Urban Regeneration (ACW Temp)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals
- vi. Environmental Justice (EH)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals
- vii. Growing Group (RW)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals

Last meeting the group was approved to spend \$500 on a food policy info session. They would like to reallocate \$250 for a speaker in October for the Food Policy Summit. JB motioned to approved, EH seconded, passed unanimously.

- viii. Transportation (JB)
 - 1. Progress on Agenda
 - 2. Status of 2014 Agenda Proposals

b. Report of Liaisons to Process Groups

- 1. Issues & Advocacy (MS)
 - a. Progress on Agenda/ Presentations
 - b. There will be a meeting on Thursday, August 29 to review the proposed action items. The absolute drop-dead deadline to submit a plank is August 29.
 - c. Rapid Response Team (REK MS)
 - i. Need a third member
- 2. Education & Outreach (LH)
 - a. Progress on Agenda
- 3. Organizational Capacity (AM)

a. Initial Meeting

8. Adjourn (approximately 1:30)

AW moves, no one opposed, ADJOURN!

REMAINING REGULARLY SCHEDULED MEETINGS:

Board of Directors 2013 Remaining Scheduled Meeting Dates: Fourth Tuesday of the Month

September 24

October 24 (NOTE: Thursday) This is the meeting that the Action Agenda items will be voted upon.

Quarterly Meeting September 10, 2013

**WNYEA Congress: Annual Meeting
Wednesday November 6, 2013 5:00 to 9:00**

November 26, 2013 Organizational Meeting

Holiday Break No Meeting December 2013